

Certificate Program Update



To reach our goal of raising \$90,000, we must sell approximately \$1,900,000.00 in certificates. These profits go directly into the school operating fund, and benefit all day school parents, helping keep tuition costs under control. We ask all of our school families, as well as the entire parish community, to support this effort. All day school families are encouraged to purchase a minimum of \$3500 certificates annually.

Due to new IRS regulations, paid personnel can no longer sell certificates. Therefore, effective Monday, September 14th, certificates will not be sold at the rectory or school offices.

Certificates will be sold via a preorder program as well as offered before most weekend Masses and several times during the week. Many volunteers are needed to keep our certificate program successful!

How can you help?

- Continue to buy certificates.
- Encourage extended family members and friends to purchase certificates. This is an easy way to support Catholic education.
- **Volunteer** - complete and return the attached form indicating your availability.



How do I order certificates?

Certificate preorders can be submitted in the following ways:

- Certificate order forms can be sent to school daily utilizing your student's "home folders" (please include payment)
- Certificate order forms can be dropped off in the rectory or school offices during regular business hours (please include payment)
- Certificate order forms can be placed in the drop box—located on the back patio of the school (please include payment)
- Certificate orders can be emailed to hfcertificates@gmail.com. (pay at pickup)
When emailing orders please include your name, phone number, quantity of each certificate ordered, certificate name, dollar amount of each certificate and extended price.

(Order forms will be sent home each Wednesday or can be found on the church website, www.holyfamilystow.org)

Where do I pick up my certificates?



Certificates sales and order pick up information

Please note: These locations will have a limited amount of certificates available for purchase. We encourage our families to preorder certificates.

- Beginning, Saturday, September 12th
Room 6 of the lower church hall 1/2 hour before each of the following masses: Saturday 5:00pm, Sunday 9:30am & 11:30am.
- Beginning Wednesday, September 16th
2:00-4:00 - Monday & Wednesday
Holy Family School, Room 102
- Beginning Tuesday, September 15th
6:00 - 8:00 - Tuesday & Thursday
Holy Family Church - LCH Room 6



Many volunteers are needed to keep our certificate program successful!

Name _____

Phone _____

Email _____

Please check all times and frequency that you will be able to help.

5:00 PM Saturday Mass Weekly once a month twice a month

9:30 AM Sunday Mass Weekly once a month twice a month

11:30 AM Sunday Mass Weekly once a month twice a month

2:00PM-4:00PM Monday Weekly once a month twice a month

2:00PM-4:00PM Wednesday Weekly once a month twice a month

6:00PM-8:00PM Tuesday Weekly once a month twice a month

6:00PM-8:00PM Thursday Weekly once a month twice a month

____ Other: _____

Please return this form by Friday, August 28th.

